

MINUTES OF THE
STATE OFFICE OF RISK MANAGEMENT
PUBLIC MEETING ON
April 26, 2016

Board Members Lloyd Garland (Chair), Rosemary Gammon, and Gerald Ladner were present. Board Members John Youngblood and Tomas Gonzalez were absent.

- Item 1. Board Chair Garland called the public meeting to order at 9:30 a.m. on April 26, 2016. Board Chair Garland recognized Members present and declared a quorum. Board Chair Garland recognized former Board Chair Stephanie Simmons' retirement.
- Item 2. Board Chair Garland recognized Board Members John Youngblood and Tomas Gonzalez were absent for the January 6, 2016 and current meetings. Board Member Ladner moved to excuse the absences. Board Member Gammon seconded the motion, which carried without objection (3-0 vote).
- Item 3. Board Chair Garland approved the Minutes of the January 6, 2016, meeting. Board Chair Garland introduced and welcomed new Board Member Gerald Ladner.
- Item 4. Agency Operations Report. Stephen S. Vollbrecht, Executive Director, introduced report. Stuart B. Cargile, Chief of Internal Operations and Chief Financial Officer, and Linda Griffin, Human Resources Director, presented updates to Human Resources including new employee introductions, employees that have separated/vacancies, and turnover. Mr. Cargile presented an update on budget and workers' compensation funding. Angela English, Chief of Strategic Programs and Senior Advisor to the Executive Director, gave overall update to division projects. Ms. English and Michelle Tooley, Director of Risk Management, presented status on visit counts and an update on the continuity program (COOP), SORM 201 submissions, insurance services, and other risk management initiatives. Ms. English introduced Lydia Scranton, Interim Director of Claims. Ms. Scranton presented an update on claim file numbers and costs associated. Ms. Scranton also gave an analysis of medical benefits. Ms. English introduced Sally Molina, Document Processing Director, so she could update the Board on bills processed and discussed e-billing. Ms. English introduced Shelby Hyman, Director of Communications and Development, to present the department's focus on training, videos, branding, and Learning Management System (LMS). Deea Western, General Counsel and Chief of Legal Services, presented an update for Legal Services including hearings. Ms. Western introduced Mark Edson, Subrogation Specialist, to update the Board on our recovery process. Ms. Western introduced Johnny Free, Supervisor over Medical Quality Assurance, to deliver medical payment trends and address e-billing. Ms. Western also brought Tshau Todman, Supervisor of Indemnity Quality Assurance, forward to provide an update on compliance and oversight claim audit. Staff heard comments, tasks, and answered questions from the Board.
- Item 5. Statewide Property Insurance Program. Mr. Vollbrecht presented House Bill 3750 updates including Ms. Tooley overseeing initiative. Status was given on data collection and recent House hearing including a quick overall summary. Upcoming COOP hearing interim charges were discussed. Staff heard comments and answered questions from the Board.
- Item 6. Remaining Fiscal Year 2016 Assessment Totals. Mr. Cargile presented staff recommendations based on trends. Staff answered questions from the Board. Board Member Ladner moved to approve staff recommendations to collect a total of \$48,324,388.49 for remaining assessments. Board Member Gammon seconded the motion, which carried without objection (3-0 vote).

- Item 7. No Public Comment.
- Item 8. Future Meeting Dates. Discussion on suggested dates for the next Board meeting and frequency. Board Chair Garland set July 19, 2016, as the next tentative date with July 26, 2016, as a back-up date. Will continue Tuesday meeting days and can discuss start time once confirmed.
- Item 9. Board Chair Garland thanked Board Member Ladner for joining the Board and discussed agency logo changes. Staff heard comments from the Board. Board Chair Garland adjourned the meeting at 11:02 a.m.

I certify that the above minutes for April 26, 2016, were approved by the State Office of Risk Management Board Members at the public meeting on July 19, 2016.

Lloyd Garland, Board Chairman