

MINUTES OF THE
STATE OFFICE OF RISK MANAGEMENT
PUBLIC MEETING ON
April 29, 2014

Board Members Stephanie Simmons (Chair), Lloyd Garland, John Youngblood, Tomas Gonzalez, and Rosemary Gammon were present.

- Item 1. Board Chair Simmons called the public meeting to order at 9:32 a.m. on April 29, 2014. Board Chair Simmons recognized Members present and declared a quorum.
- Item 2. Board Chair Simmons made note of no absences from previous meeting.
- Item 3. Board Member Garland moved for approval of the Minutes of the October 22, 2013, meeting. Board Member Youngblood seconded the motion, which carried without objection (5-0 vote).
- Item 4. Agency Operations Report. Jonathan D. Bow, Executive Director, introduced the revised structure of this report. Mr. Bow presented new employees and provided information on vacancies. Stuart B. Cargile, Chief of Internal Operations and Chief Financial Officer, presented an update on Internal Operations including an update on expenditures, output measures, and computer upgrades. Gordon Leff, Chief of Strategic Programs, presented an update on Risk Management, Workers' Compensation, and Communications operations including visit and claims counts, insurance program, and turnaround. Barbara L. Klein, Chief of Legal Services and Deputy General Counsel, presented an update on fraud recovery measures, disputes, and litigation. Stephen Vollbrecht, Deputy Executive Director and General Counsel, summarized the report and gave future focus and branding information. Staff heard comments and answered questions from the Board.
- Item 5. Remaining Fiscal Year 2014 Assessment Totals. Mr. Cargile presented the Board with the agency's revised projections for the collection of remaining assessments from client agencies. Board Member Gammon moved to approve remaining Fiscal Year 2014 assessment collections with the amended amount based on staff recommendations. Board Member Garland seconded the motion. Vote carried without objection (5-0 vote).
- Item 6. Internal Audit Plan. Board Member Garland presented the Fiscal Year 2014 Internal Audit Plan for approval. In this proposed plan, the audit will consist of travel, procurement, and financial reporting. Board Member Garland and staff answered questions. Board Member Youngblood moved to accept Internal Audit Plan. Board Member Gonzalez seconded the motion. Motion carried without objection (5-0 vote).
- Item 7. Insurance Support Services Request for Proposal. Ms. Klein presented background, number of responses, evaluation process, and requested Board authority to negotiate and execute contracts with the recommended proposers. Staff heard comments and answered questions from the Board. Board Member Garland moved to grant authority to negotiate and execute contracts with the recommended proposers. Board Member Gammon seconded the motion. Motion carried without objection (5-0 vote).
- Item 8. Medical Cost Containment Services Request for Proposal. Ms. Klein presented documentation, focus, new functions, and requested Board authority to negotiate and execute contract(s) with the recommended proposers. Staff heard comments and answered questions from the Board. Board Member Youngblood moved to grant authority to negotiate and execute contract(s) with the recommended proposers. Board Member Gammon seconded the motion. Motion carried without objection (5-0 vote).
- Item 9. No Public Comment.
- Item 10. Future Meeting Dates. Discussion on suggested dates for the next Board meeting. The Board heard

suggested meeting dates. The Chair set Tuesday, July 15, 2014, at 9:30 am as the next tentative meeting date.

Item 11. Board Chair Simmons adjourned the meeting at 11:52 a.m.

I certify that the above minutes for April 29, 2014, were approved by the State Office of Risk Management Board Members at the public meeting on July, 15, 2014.

Stephanie E. Simmons, Board Chair