

**DESIGNATION OF AGENCY  
PRIMARY RISK MANAGER  
(SORM-101)**

Please use this form to designate an employee at your agency as the Primary Risk Manager. The Primary Risk Manager is SORM's main point of contact, and also has the responsibility of maintaining both contact information and Risk Management Information Systems security information for the agency. There may be only one Primary Risk Manager per agency. Additional Risk Managers may be designated via the RMIS System.

Please fax completed form to 512-370-9197.

Agency Number/Name: \_\_\_\_\_

Effective Date of Change: \_\_\_\_\_

Previous PRM Name: \_\_\_\_\_

Completely remove previous PRM, including their RMIS access?

Remove All       Remove Designation Only

New Primary Risk Manager Information:

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Email: \_\_\_\_\_

Phone: \_\_\_\_\_

Fax: \_\_\_\_\_

Check here if new Primary Risk Manager needs access to RMIS.

\_\_\_\_\_  
New Primary Risk Manager Signature/Date

\_\_\_\_\_  
Confirmation Signature/Date (Agency Head or Previous Primary Risk Manager)