

# Options for Alternate, Non-State Owned Spaces

\*None of These Are Official TFC Endorsements\*

## Sister Site-

- ◆ Arrangement w/ another organization for use of conference and break rooms
- ◆ Contract through both entities' legal depts.
- ◆ Cheap option
- ◆ TFC can provide a contract template (Negotiate terms on your own)

## Drop-Ship Offices-

- ◆ Fully outfitted mobile structures w/ equipment & generators
- ◆ Requires contract fees
- ◆ Can be shared by >1 agency (verify through legal depts.)
- ◆ TFC could provide placement site (limited availability)

## Work From Home or Public Space-

- ◆ Libraries, coffee shops, etc.
- ◆ Free Wi-Fi & meeting spaces may vary
- ◆ Must verify Internet data security
- ◆ Cheapest option
- ◆ TFC not needed

## Hotel Conference Room-

- ◆ Availability may be limited during high attendance events
- ◆ Must verify Internet data security
- ◆ May require contract fees to retain right of use within RTO
- ◆ TFC not needed

## Co-Working Space-

- ◆ Shared space w/ other companies & individuals; limited privacy
- ◆ May require contract fees
- ◆ Parking may be an issue (availability and/ or price)
- ◆ Price & availability will vary
- ◆ TFC not needed

## Lease an Alternate Office-

- ◆ Sole right of use
- ◆ Available within RTO
- ◆ Most expensive/ most versatile option
- ◆ TFC Planning & Leasing Depts. available to help assess needs and prepare a bid