



**Minutes of the Public Meeting**  
**on**  
**April 23, 2019**

Board Members Lloyd Garland (Chair), Rosemary Gammon, Gerald Ladner, and Tomas Gonzalez were present.

Item 1. Board Chair Garland called the public meeting to order at 11:00 a.m. on April 23, 2019. Board Chair Garland recognized Members present. A quorum was established.

Item 2. Board Chair Garland called for a vote to excuse the previous absence from the October 9, 2018, meeting: Board Member Ladner. Board Member Gammon moved to excuse absence. Board Member Gonzalez seconded the motion, which carried without objection (4-0 vote).

Item 3. Board Member Gammon moved for approval of the Minutes of the October 9, 2018, meeting. Board Member Ladner seconded the motion, which carried without objection (4-0 vote).

Item 4. Agency Operations Report:

4.1 Executive Director Overview was deferred until Stephen S. Vollbrecht (Executive Director) arrived and comments were picked up during the Legislative Update (5.2).

4.2 Division Reports. Stuart B. Cargile (Chief of Internal Operations and Chief Financial Officer) and Linda Griffin (Director of Talent Management) introduced new employees, provided a list of current vacancies, separations, turnover, and internal transfers/promotions. Mr. Cargile and Lori Shaw (Director of Accounting and Finance) presented the second quarter administrative and claim budgets. Mr. Cargile with Leo Ramirez (Director of Information Technology) gave an update on current projects, including cyber security and vulnerability. James Cox (Chief of Strategic Programs) introduced Shelby Hyman (Director of Communications and Development) to provide an update on teleconferencing software and training. Mr. Cox introduced Jackie Baynard (Director of Enterprise Risk) who presented an update on visit counts, department reboot, insurance program, and COOP training. Mr. Cox introduced Lydia Scranton (Director of Claims Operations) who presented an update on current workers' compensation claim files and volume, department staffing, and adjuster training. Deea Western (General Counsel and Chief of Legal Services) introduced Tshau Todman (Supervisor of Indemnity Quality Assurance) to present an update on compliance rates. Ms. Western introduced Janine Lyckman (Supervisor of Medical Quality Assurance) for an update on network/non-network practices and payouts. Ms. Western provided an update on the cost containment procurement and concluded with statistics for litigation, fraud, and subrogation. Staff heard comments, tasks, and answered questions from the Board.

Item 5. New Business:

5.1 Mr. Cargile and Ms. Shaw presented claims cost trending and staff recommendation for the remaining Fiscal Year 2019 assessment totals. Staff heard comments and answered

questions from the Board. Board Member Ladner moved to accept the recommendation as offered. Board Member Gammon seconded the motion, which carried without objection (4-0 vote).

5.2 Thomas Meehan, Governmental Liaison, provided a Legislative Session update on current bills filed that SORM is tracking, fiscal notes provided, and adoption of exceptional items with comments from Mr. Vollbrecht.

Item 6. No Old Business.

Item 7. No Public Comment.

Item 8. Future Meeting Dates. Discussion on suggested dates for the next Board meeting. Board Chair Garland set July 30, 2019, as the next tentative date, with a backup date set for July 9, 2019.

Item 9. Board Chair Garland adjourned the meeting at 12:06 p.m.

I certify that the above minutes for April 23, 2019, were approved by the State Office of Risk Management's Board Members at the public meeting on July 30, 2019.

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Lloyd Garland, Board Chairman