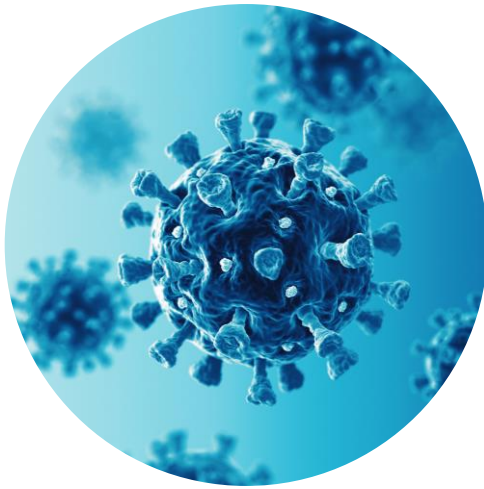


# Internal Continuity Awareness Training

Getting people to “get” it.

Jriya Van, CBCP

# About Me



FEMA Professional Continuity Practitioner, Level 1  
DRI Certified Business Continuity Professional  
M.S. Homeland Security and Emergency Management

How do we train  
Business Continuity?

# Knowledge is power\*

\* If you can use it!



# Perspective is power



The more people can relate, the more they can tie in the concept to their work.

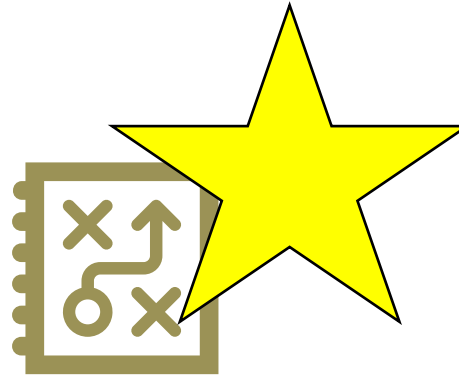
Not everyone in organization is responsible for continuity planning and exercise, but they ARE responsible for knowing their area's continuity plan.



# COOP Awareness Training



What is BCP?



Why plan?



How do you expect me to  
apply this knowledge?

# What is Continuity of Operations?

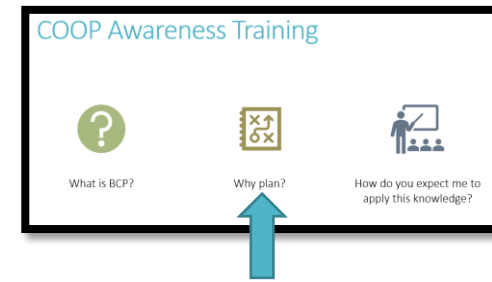


- COOP is the proactive strategy that aids efforts to continue operating under a wide range of circumstances, such as during and after natural, man-made, and technological disasters.
- We accomplish this mission by:
  - **Maintaining COOP plans** that identify essential functions, vital applications, and workaround procedures
  - **Training people** on those plans
  - **Exercising teams** to help find areas of improvement in their COOP plans

# Continuity of Operations Planning

## Why plan?

A completed and socialized COOP plan provides answers, in advance, to questions that should not (or cannot) be answered during the response to an emergency or disaster, which supports rapid decision making, response to, and recovery from events.







For example...

Costco

Sam's Club

HEB

Home Depot



# For those who do the work...

Having a well-documented business continuity plan in place and training employees on it gets everyone on the same page, which helps to ensure an organized, safe, and timely recovery. Work with your continuity team to document a continuity plan for your area.

Some key information gathered:

- What are our essential functions?
- Who makes decisions when the usual leader is unavailable?
- How do we communicate if phones and email are down?
- How and when will we get situation updates?
- What records, equipment, or applications are required to complete work?
- How long can we function at emergency capacity? How quickly will our emergency supply be used?

# Perspective is power!

You know your organization best.

Our goal is to improve our organization's resiliency by facilitating conversations to get teams thinking about how to plan, train, exercise, and improve to ensure business continuity.

We train continuity awareness for all employees to enhance the entire organization's continuity capabilities.



# Questions

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