

# State Office of Risk Management

## Job Announcement

State Office of Risk Management

**POSTING NUMBER:** 23-0344

**JOB TITLE:** Programmer II

**MONTHLY SALARY:** \$5300.00 to \$5300.00

**POSTING DATE:** January 4, 2023

**LOCATION:** 300 WEST 15<sup>TH</sup> STREET, 6<sup>TH</sup> FLOOR, AUSTIN 78701

**WORKING TITLE:** Programmer

**DEPENDING ON QUALIFICATIONS**

**DURATION:** UNTIL FILLED

### GENERAL DESCRIPTION

The State Office of Risk Management (SORM) is looking for a Programmer who will be responsible for all aspects of software development for both in-house and cloud-based solutions. As a Programmer, you will help us improve workflows, secure data, support and development for client/server and cloud-based applications. You will also be proficient in documenting changes to system functions you support in addition to communicating system details to other members of the Project Management and IT staff. You will assist in the planning, scheduling, and execution of projects. You will perform standardized software development activities during all phases of system development lifecycles (SDLC & Agile). Other work includes analyzing programs against database and stored procedures in MySQL, Microsoft SQL, and analyzing computer applications and providing technical assistance. You will be supporting processes and workflows utilized by our Business Units.

SORM is a diverse and inclusive state agency. We serve the public by directly serving other state entities with their workers' compensation claims, insurance and risk management programs, and continuity of operations (COOP) plans. SORM's unique culture embraces communication, creativity, and critical thinking. We hire results-oriented, curious, innovative, and adaptable people with a strong desire to help our clients, and one another, succeed. SORM continually seeks to enhance the agency's expertise and service by hiring talented people whose aspirations align with the Office's vision. If you are a service-minded professional with the desire to work effectively and collaboratively with diverse colleagues and are looking for the stability of state service, we would love to visit with you.

As a state employee, you are automatically enrolled in the state's retirement plan, and are eligible for additional health insurance benefits.

### ESSENTIAL JOB FUNCTIONS

Function Description

Provides programming expertise in analyzing, maintaining, designing, developing, testing and implementing existing software applications (both web and client/server programs) in .NET/C#. Reading and reviewing VB, PHP, and other programming languages with other developers

Documents methods and procedures in program development

Establishes and maintains efficient Software Development Lifecycle methodologies

Provides maintenance and optimizes MySQL and Microsoft SQL databases

Makes programming changes to SQL and MySQL databases, including tables, functions, and store procedures

Provides support for the Cloud-based application solutions for the State Office of Risk Management systems including workers' compensation, risk management, insurance and training.

Assists with new implementations or modifications to the Cloud-based Risk Management Information System (RMIS) processes

Maintains and manages ongoing configurations of workflows, forms, and code lists for processes within on-premises and cloud-based systems

Responsible for providing technical advice and assistance to management and technical staff in matters relating to programming activities and solutions to programming problems

Recommends software and tools to support State Office of Risk Management technical objectives

Assists with developing, designing, and maintaining Disaster Recovery (DR) and IT-based Continuity of Operations (COOP) plans

Support business analysis activities for State Office of Risk Management processes

Performs related work as assigned

Maintains relevant knowledge necessary to perform essential job functions

Attends work regularly in compliance with agreed-upon work schedule

Ensures security and confidentiality of sensitive and/or protected information

Complies with all agency policies and procedures, including those pertaining to ethics and integrity

### MINIMUM QUALIFICATIONS

Education: Graduation from high school or equivalent

Graduation from an accredited four-year college or university. Direct experience, inclusive of the separate experience qualification, may be substituted on a year for year basis

Knowledge of developing and maintaining web and client/server applications using .NET (C#), VB, PHP or similar programming language.

Knowledge of the principles, practices, and techniques of computer programming and systems analysis; of computer operations procedures and systems; computer programming languages; and database systems

Knowledge of Software Development Lifecycles (SDLC) & Agile

Knowledge of Software Integration and Electronic Data Interfaces

Experience with hybrid (on-premises and cloud) environments

Skill in MySQL, Microsoft SQL, related connectors, stored procedures and queries

Knowledge of Microsoft SQL Server Management Studio, MySQL Workbench or similar tools

Skill in effective oral and written communication

Skill in exercising sound judgment and effective decision making

Ability to receive and respond positively to constructive feedback

Ability to work cooperatively with others in a professional office environment

Ability to provide excellent customer service

Ability to work more than 40 hours as needed and in compliance with the FLSA

**SORM IS AN EQUAL OPPORTUNITY EMPLOYER**

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## Job Announcement

Ability to arrange for personal transportation for business-related travel

Ability to analyze problems and develop solutions; to code, test, and debug computer programs; to determine software problems; and to communicate effectively

Ability to work effectively and collaboratively with diverse colleagues

Ability to document new processes and changes to existing processes

Ability to lift and relocate 30 lbs.

Ability to travel (including overnight travel) up to 5%

### **PREFERRED QUALIFICATIONS**

Significant computer science coursework from an accredited college or university

Experience working in the Public Sector

Experience using Salesforce, AWS, or similar cloud solutions

Experience participating in and conducting walkthroughs of Design, Code, and Testing

Expertise using and administering Microsoft SQL Server Management Studio

Expertise using and administering MySQL Workbench

Experience using Team Foundation Server (TFS) or similar source control tools

Experience using Microsoft Visio and/or other Microsoft Office products

Knowledge of DevOps

### **TO APPLY**

All applications for employment with the State Office of Risk Management must be submitted electronically through [www.WorkInTexas.com](http://www.WorkInTexas.com). A State of Texas application in WorkInTexas (WIT) must be completed to be considered **OR** Submit a State of Texas Application for Employment to: Attn: Linda Griffin, State Office of Risk Management, P.O. Box 13777, Austin, TX 78711-3777. Military Crosswalk information can be accessed at [http://www.hr.sao.texas.gov/Compensation/MilitaryCrosswalk/MOSC\\_Insurance.pdf](http://www.hr.sao.texas.gov/Compensation/MilitaryCrosswalk/MOSC_Insurance.pdf)

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