



NEW RMIS ADVISORY CALL

The following topics and time frames will be covered during the Advisory Call:

- Training
- Entity UAT
- September Go-Live

Questions submitted during the advisory call will be compiled and addressed on SORM's new RMIS F.A.Q. page.

An additional advisory call will be held in August before Go-Live.

Please continue to monitor the SORM's New RMIS F.A.Q. page as it is being updated regularly.

<https://www.sorm.state.tx.us/new-rmis-faq/>



TRAINING

Available through STAR LMS

- Title of training series: **“New RMIS Training: Claims Coordinators”**
- Three different courses containing videos
- Access from the FAQ page

New RMIS Training: Claims Coordinators

Search courses



With the retirement of legacy systems, the **State Office of Risk Management** created the following series of training videos for claims coordinators to learn and become familiar with SORM's **NEW Risk Management Information System (RMIS)**. A user license is required for each claims coordinators who enters workers' compensation claims into the system.

It is recommended to complete the trainings in the order they are presented, starting with *New RMIS: Part 1 - Getting Started*.

If you have questions, please reference the FAQ here: [New RMIS FAQ](#)

New RMIS Training: Claims Coordinators

NEW RMIS: Getting Started



New RMIS: Part 1 - "Getting Started"

Begin your training on SORM's new **Risk Management Information System (RMIS)** here. This training will cover topics such as first-time logins, password resets, the user dashboard, and accessing your location information. This is the perfect place to begin learning the new RMIS, and how Claims Coordinators will utilize the system when entering and accessing claims.

New RMIS Training: Claims Coordinators

NEW RMIS: Claims & Incidents



New RMIS: Part 2 - "Claims and Incidents"

The second part of this training series will introduce you to the actual claim or incident information found within SORM's new **Risk Management Information System (RMIS)**. Learn how to access and view claim or incident data, how to enter your claims and incidents, and how to change an incident into a claim.

New RMIS Training: Claims Coordinators

NEW RMIS: Adding Documents to a Claim



New RMIS: Part 3 - "Adding Documents to a Claim"

The last part of this training series introduces Claims Coordinators to the files section within SORM's New **Risk Management Information System (RMIS)**. Learn how to create and add files to a claim, such as the DWC1S, DWC3, DWC6, and SORM90.

Click on the course to see the **"Enroll me"** button. You will need to enroll in each course.

Self enrollment (Student)

No enrollment key required.

Enroll me



TRAINING

SORM will update training for September launch

- Visuals will change from the practice environment to the live environment with proper branding, colors, and logos
- The Live environment will function the same as the practice environment at launch



ENTITY UAT

Named users will be activated in the test environment July 3rd

- Email will be sent with login information from Origami on that day

Weekly test criteria will be sent starting July 3rd and will finalize August 25th

- Weekly email sent every Monday from July 3 - August 21

Test results reported by users in the online weekly UAT form

- Incidents have not been loaded into the practice RMIS environment
- Claim information in the practice RMIS environment is prior to April 24, 2023



PRACTICE RMIS ENVIRONMENT

All training exercises will be performed in our practice RMIS environment. Any information entered in the new RMIS during our User Acceptance Testing (UAT), will only be for practice use and no actions will be taken. Please continue to use the (Old) Legacy RMIS for entering your Entities real claim information during this training period.



The seal of the State Office of Risk Management, Texas, is prominently displayed in the upper left. It features a circular border with the text 'OFFICE OF RISK MANAGEMENT' and 'STATE OF TEXAS'. Inside the circle, there is a five-pointed star with a banner across it that reads 'PRAEPARARE' and another banner below it that reads 'PRAESIDERE'. The background of the slide is a dark blue gradient with a subtle pattern of binary code (0s and 1s) on the right side.

SEPTEMBER GO-LIVE

- Overview of events
- User accounts will be generated over Labor Day weekend
- Go-Live Advisory Call will be held in August



REMINDERS

- The new RMIS FAQ page is frequently updated and is the best place to find information
- UAT Testing will take place in a practice RMIS environment from July through August
- Continue to use the Old RMIS for real claim information until we Go-Live in September
- Send questions to Origamilicensing@sorm.texas.gov
- Claims Coordinators will receive an email on July 3rd activating their user profiles
- Claims Coordinators will receive an email on July 3rd with the first week of testing criteria for UAT